

This SAMPLE is only one day of a 5 day camp. The full download has over 350 pages consisting of 8 different themed week-long camp lesson plans, including Camp Overviews, Fliers, Parent Notes, Games, Activity Sheets, Awards, and detailed supply list.

List of themes:

Themes included are:

- Let's go on a Safari**
- I'm Going to Kindergarten**
- Up in Space**
- Under the Sea**
- Picasso**
- Down on the Farm**
- Planes, Trains & Automobiles**
- Let's go Camping**

Check in Procedures:

We check our campers in at the camp check in tables. There are signs hanging down from our lobby ceiling directing people on where to go. When we check in the campers we are required to ask the person dropping off who will be picking the child up. We need both the first and last name of the person who will be picking up. Please let the person dropping off know that whoever is picking up the child (including them) will be asked to show their ID all week.

We also ask the person dropping off if the child has any allergies or medical conditions we should be aware of. If the child does have any allergies or medical conditions please inform the coach in charge of that camp if it is someone other than you or if there is a second coach or assistant. Please also make a note of it on the attendance sheet and ask the office to add it to Studio Director (our computer system) so everyone is aware.

Each camper will be given a camp bracelet that coordinates to the camps that they are in. (There is a chart of the camps listed by week at the check-in table so that you know what color band goes to what camp). We recommend that if they are "all week" campers that they try to keep their wrist bands on. No worries if they come off (we have plenty). Once the child is checked in, they can say their goodbyes to whoever dropped them off and enter the gym. They will go to their camp sign and sit or play quietly in their designated area.

8:30- 12:00pm Morning Camps:

Once the children are checked in all camps will have breakfast together or in shifts in the lobby area. They have cereal with milk (optional) and water. The campers may have seconds, but not thirds of cereal. We offer the following cereal choices for the children:

- Special K
- Rice Krispies
- Cheerios
- Fruity Pebbles

All breakfast is completed and cleaned up no later than 9:15am.

1:00- 4:30pm Afternoon Camps:

These campers are always offered a snack and water half way through their camp. We enjoy it in one of the following areas:

- Main Camp Room Tables
- Kitchen Area Tables
- Picnic Tables Outside
- Preschool Camp Room Tables
- Lobby Counters/Tables (ONLY if there is absolutely no place else for you to go)

The snacks are located in our snack containers in the Main Camp Room. The campers may pick two of the snack choices and they may have seconds, but not thirds of snack. We offer the following choices:

- Pretzels
- Cheez-its
- Goldfish

The water is in jugs located in the refrigerators (Coaches Room, Preschool Camp Room and Kitchen Area). We will serve it in disposable cups. If a camper is staying for the whole day, they can use this cup in the afternoon as well (just be sure to write their name on it).

Campers are more than welcome to bring their own snack if they like.

Camp Dismissal Procedures:

- All campers are lined up at their camp signs 10 minutes prior to camp ending. They are required to have all of their belongings, camp projects, and any informational notes with them. This will expedite the dismissal procedure.
- The campers will be picked up at the same tables that they were checked in at.
- The coaches who did check-in will also be in charge of doing check-out while the other coaches are with the campers at the signs (getting the campers to the door when their name is called, regulating behavior, helping campers gather all of their belongings, etc.)
- After campers are dismissed, whoever has not been picked up after 10 minutes will go to the office and the office will call their parents.
- After all children are accounted for, we then clean up for the afternoon or the next day. We have specific morning and afternoon camp checklists located in the camp binder that are required to be completed by the staff before and after camp. Staff will initial any tasks that they complete and return the binder to the office (please do not leave it in the check-in basket at the end of the day, the office and other staff may need to have access to it when it is not in use).

I'm Going to Kindergarten Camp Monday Theme: Name Practice

Before camp starts make sure to have the following completed:

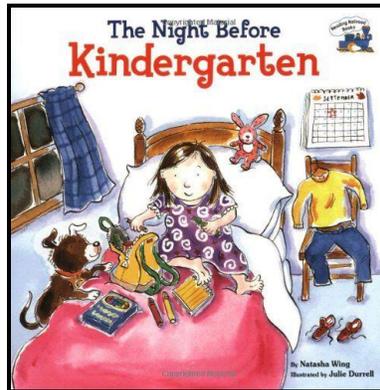
Check when done	
	Make sure that you have the book <i>The Night Before Kindergarten</i> to read.
	Print off name cards for "Whose Name Is It?" and write out names on cards.
	Print name tracing sheets and get glitter glue, Q-tips, markers, and paint ready.
	Print names for matching game. (2)
	Print off letters for name puzzles.
	Get supplies ready for name art: name tracing sheet, glue, salt, and watercolors.

9:00–9:25 am Welcome to Camp and Story Time

Take the campers to the camp room. Have the campers tell you their name and how old they are. You will want to go over some general gym/camp rules:

1. Do we walk or do we run? Walk, unless the teacher says to run.
2. Can I push, sit, chew, or stand on my friends? No.
3. What happens if I have to go to the bathroom? Tell the teacher.
4. Do I take another camper's toys without asking? No.
5. Do we run around like wild animals or control ourselves? Control ourselves.

Read the story *The Night Before Kindergarten* by Natasha Wing and talk about what they think kindergarten will be like. Have they seen their schools? Do they know their teachers? Have they done kindergarten orientation?



9:25–9:45 am Whose Name Is It?

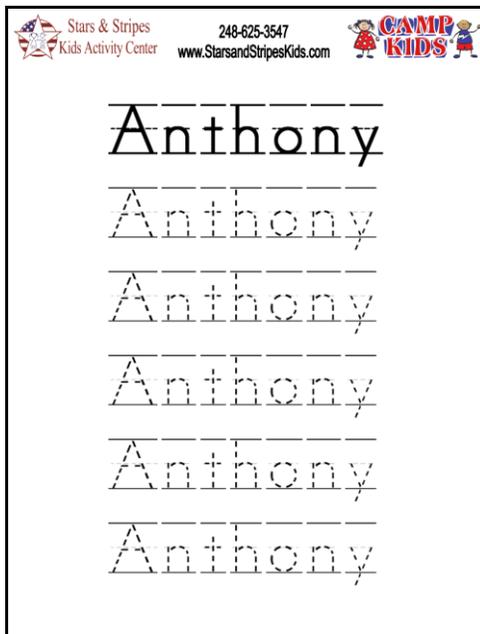
Have campers sit on the carpet and take out their name cards (Write out the children's names on name cards before camp).

Hold up names one at a time and see if campers can recognize their own names. If they do not realize it is their name right away, you can tell them the first sound and give hints until they realize. Once the camper says "It's me!" they can put it in the pocket chart on the wall.

Repeat for each camper's name.

Note: We print our cards on cardstock and laminate them. This way they can be reused. Just write the child's name with a Sharpie. To erase cover the name with a dry erase marker and wipe clean.

9:45-10:05 am Name Tracing Fun



Print off a tracing page of each camper's name (or you can print more than one if you would like).

Put out a variety of art supplies for campers to use to trace their names. Some examples: glitter glue, markers, crayons, paint with Q-tips, glue and glitter, etc.

Add camp label.

Note: There are a variety of web sites that generate names for you, just Google "name tracer generator". We use the following link: <http://tools.atozteacherstuff.com/printable-handwriting-practice-worksheet-maker/>.

The [atozteacherstuff.com](http://tools.atozteacherstuff.com) link allows you to easily copy and paste the names into a document with your camp logo and information.

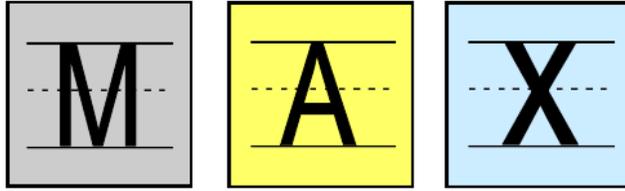
10:05-10:25 am Bathroom and Snack Time

****Make sure to know if any of your campers have any allergies****

Campers can choose from the standard camp offerings. They can ALL help clean up by wiping the tables, picking up any food that may have fallen on the floor, and pushing in the chairs. Your snack area must be "CUSTOMER READY" when you are finished.

10:25-10:45 am Name Puzzles

Print out the name puzzle boxes (included in plans) for each camper's name. They will be used for campers to practice sequencing their names.



There are two ways to play this game (you can choose one, or do both):

- 1) Shuffle the letters for each child and lay them in front of the camper on the table. Let the campers solve the puzzle by putting the letters in the correct order to make his/her name.
- 2) Shuffle all of the letters together (for all campers). Hold up each letter one at a time and ask “Who needs this letter?” Do this until all of the letters have been given to the campers that need them for their names. Then, have campers sort the letters and put them into the correct order.

*For younger campers, you can give them name cards and have them make a “match” if they don’t know their letters yet.

Note: We print our color boxes on card stock and laminate them. This way they can be reusable. Just write the child's name with a sharpie. To erase cover the name with a dry erase marker and wipe clean.

10:45-11:15 am Glue and Salt Name Art

Set-up: Print out each camper’s name on cardstock. Prepare an ice cube tray (or two for more campers) with different watercolors.



Supplies:

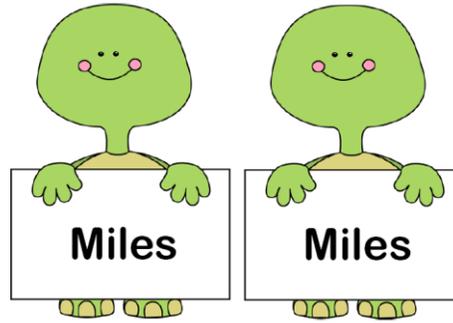
- White glue
- Liquid watercolors
- Ice cube tray
- Pencil
- Table salt
- Pipettes
- Cardstock
- Tray

Directions:

1. Help campers use white glue to trace over each name.
2. Place each name in a tray to contain the mess.

3. Help campers cover the glue with salt, shake the tray to make sure all glue is well coated. Dump out extra salt.
4. Give campers pipettes and let them drop watercolors onto the salt.
5. Discuss the reaction with campers as you watch.
6. Add camper's name and camp label.

11:15-11:30 am Name Matching Game



- Print off turtle cards (included in plans).
- Write campers names (make sure to get 2 copies since you will be matching) and cut them apart.
- Cardstock works well to make them durable. We suggest to laminate for re-use.
- Shuffle names and lay them face down on the table.
- Have campers gather around and take turns drawing two cards (matching game). If the names match, they will say the name and keep them. If they don't match, they are flipped back over and it is the next camper's turn. The person with the most matches wins!
- After all matches are found, have campers try to find the match with their own name.

11:30-11:45 am Freeze Tag

- Take campers outside for some large motor activity- freeze tag!
- One camper (or coach) can be "it" and run around tagging other campers. When a camper is tagged, he/she must freeze and wait for another unfrozen camper to come by and unfreeze by tagging him/her.
- Let campers take turns being "it" for a few minutes each.

11:45-11:50 am Prepare to Leave

- Campers will make sure to collect all crafts that are dry and ready to go home.
- Clean up and collect belongings to line up at the camp signs and re-cap the day's activities.

11:50-12:00 pm Camp Dismissal Procedures

- All campers are lined up at their camp signs 10 minutes prior to camp ending. They are required to have all of their belongings, camp projects, and any informational notes with them. This will expedite the dismissal procedure.
- Parents pick their child up at the same tables that they checked their child in.
- There will be 1-2 coaches with the kids at the signs, and the other coaches will be doing check out. This year there will be two check-out tables to help the lines move quicker.
- After campers are dismissed, whoever has not been picked up goes to the office so that their parent can be called.
- After all children are accounted for, we then clean up for the following day. We have specific morning and afternoon camp duties that are required of the staff before and after camp. They initial their task and turn it into the office after their shift.

Date and initial all completed duties:	Monday Staff Check List:
	1. Read the book <i>The Night Before Kindergarten</i> to the campers.
	2. Campers did “Whose name is it?” activity.
	3. Name tracing craft was done.
	4. Campers explored name puzzles.
	5. Campers completed the name art craft.
	6. Name matching game was done.
	7. Campers played Freeze Tag.

Monday Staff Check List: This is required to be printed, completed and put on Camp Directors clipboard at the end of your shift. If you did not get to a specific game/craft you must explain why.